



MENOMINEE
CASINO RESORT

Menominee Casino Resort

2nd Posting

Position Cashier - Thunderbird

Job Status Part-Time

Minimum Age 21

Wage \$13.00

Date Posted Monday, April 24, 2023 8:00:00 AM

Date Closed Wednesday, May 24, 2023 4:30:00 PM

FIRST POSTING: OPEN 5 DAYS AND LIMITED TO ANY ENROLLED MENOMINEE TRIBAL MEMBER. SECOND POSTING: OPEN TO THE GENERAL PUBLIC.

SUMMARY

Responsible for greeting guests in a courteous, friendly manner, and promoting specific products, goods or services, thereby ensuring that consistent revenue is generated at the Complex. Cashier is also responsible for balancing impress and maintaining accuracy throughout all phases of the balancing process.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responsible for signing all deliveries to the Thunderbird Complex and inspects merchandise to ensure it is correctly priced and displayed.
- Verify opening/closing inventory.
- Held accountable to a high degree for accuracy and thoroughness of Thunderbird Complex records and reports.
- Perform all functions of the cash register, including acceptance of payment for retail sales; in the form of cash, credit card, checks and, conversion of tobacco products for individual resale.
- Becomes familiar with all Thunderbird Complex items and inventory, and provides assistance and information to guests.
- Ensures proper inventory control, by maintaining accurate records of merchandise sold and stock on hand.
- Responsible for assisting with monthly inventory count.
- The Cashier will be held accountable for all variances.
- Responsible for adhering to our WE CARD PROGRAM, (NO SALES OF TOBACCO TO GUESTS UNDER AGE OF 18 AND ALCOHOL TO GUESTS UNDER AGE OF 21).
- Responsible for stocking, cleaning, dusting, facing shelves daily and rotating product when restocking to prevent dry products.
- Communicates important relevant information for shift change.
- Create and set-up displays of merchandise on a routine basis.
- Responsible for monitoring all guests' activities inside and outside of the Thunderbird Complex.
- Responsible for maintaining a consistent, regular attendance record.

QUALIFICATION REQUIREMENTS

Applicant must have successfully completed a math test and pass with a score of 70% or better. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Must be twenty-one (21) years of age or older to apply. Employee must be able to work weekends and unusual hours. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High School diploma or GED required. Three (3) months experience in cash handling and guest service is required.

CRIMINAL BACKGROUND MINIMUM REQUIREMENTS

No person shall be eligible for employment at Menominee Casino Resort/Thunderbird complex if they have been convicted, or have a pending unresolved charge of:

- Any crime which would require compliance with the reporting requirements for sex offenders pursuant to Menominee or Wisconsin



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law; or

- A felony conviction of any kind in the immediately preceding two years
- A crime of any kind related to gambling in the immediately preceding two years
- A crime of any kind related to theft, fraud, or misrepresentation in the immediately preceding two years;
- A crime of any kind related to a crime of violence, or involving domestic violence, or a drug offense involving sale of drugs, or possession with intent to sell drugs during the immediately preceding 2 years.

SPECIAL QUALIFICATIONS

Ability to work independently, self-motivated, and possesses effective communication skills.

Must be TIPS certified within 90 days of employment.

Operate with minimal Supervision.

Resolve all Guest complaints and disputes to the best of your ability.

LANGUAGE SKILLS

Ability to read, analyze, and interpret documents, such as safety rules, operating and maintenance instructions, and procedure manuals.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply commonsense understanding to carry out instructions furnished in written, oral or diagram form.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an Employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Employee is regularly required to talk or hear. The Employee is also regularly required to stand; walk; sit; and use hands to finger, handle, or feel objects, tools or controls. The Employee is required to reach with hands and arms, and to sit; climb or balance; and stoop, kneel, crouch or crawl. Employee must be able to lift 50 lbs occasionally.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an Employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually low.

Preference given to qualified Menominee or other Native American applicants.